

Instructions for setting up your Cumberland Christian School



FACTS Payment Plan through RENWEB ParentsWeb

Go to ccrusader.org

Click on **RENWEB**

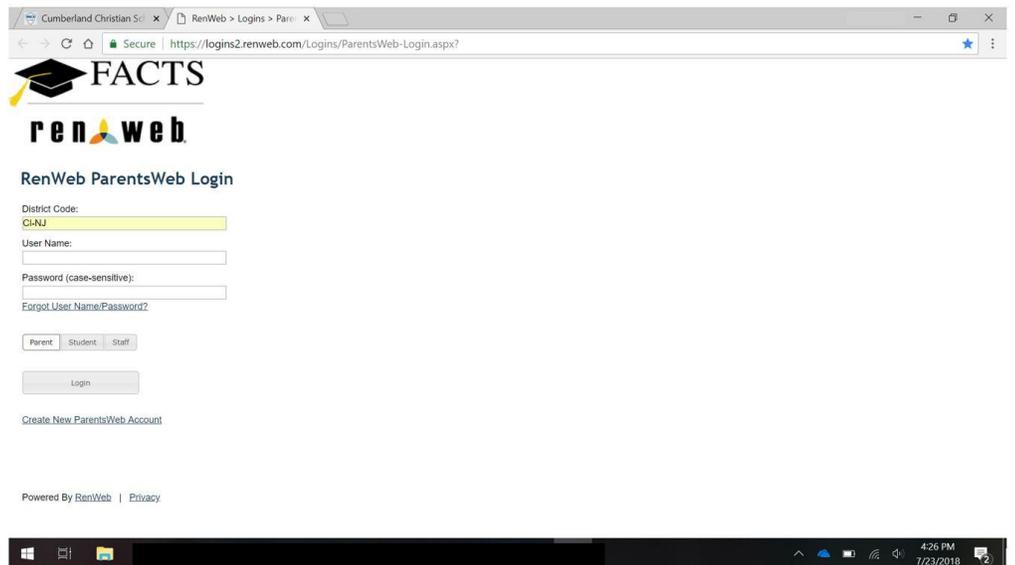


Enter **CI-NJ**
in the District Code field

Enter your User Name

Enter Password

Click "Login"



See next page for additional instructions...

Setting up a FACTS Payment Plan



1 Log in to ParentsWeb and select FACTS from the left hand menu.

The screenshot shows the ParentsWeb interface. On the left is a navigation menu with sections: 'School Information' (containing links for School Home, Calendar, Directory, Photo Gallery, Resource Documents, and Web Forms), 'Student Information', 'Family Information', 'Resources', and 'FACTS' (highlighted with a red box). To the right are three main content areas: 'Announcements', 'Today's / Tomorrow's Events' (with tabs for Today and Tomorrow), and 'School Calendar: Dates to Note' (showing 6/8/2018 and 2017-2018: Q4 End).

2 Select the link to **Set Up a Payment Plan**.

The screenshot shows the FACTS Home page. The left-hand navigation menu is visible, with 'FACTS' selected. The main content area has a header 'FACTS Home' and three sections: 'Prepay Accounts' (displaying 'No Account Information to Display'), 'Balances' (for the 2018-2019 period, showing 'Payment Plan' and 'Incidental Expenses' both at 0.00, with a 'Make a Payment' button), and 'FACTS Links' (containing links for 'FACTS Home' and 'Set up a Payment Plan', with the latter highlighted in a red box).

3 **Plan Options:** Select a payment plan. Note information about possible fees.

4 **Payment Details:** Enter your financial account information.

5 **Payment Schedule:** Select your payment date and review your schedule.

6 **Review & Authorize:** Check the box to agree to the Terms & Conditions and click "Submit"

You may contact a FACTS representative at (866) 441-4637 with questions regarding your payment plan set-up.