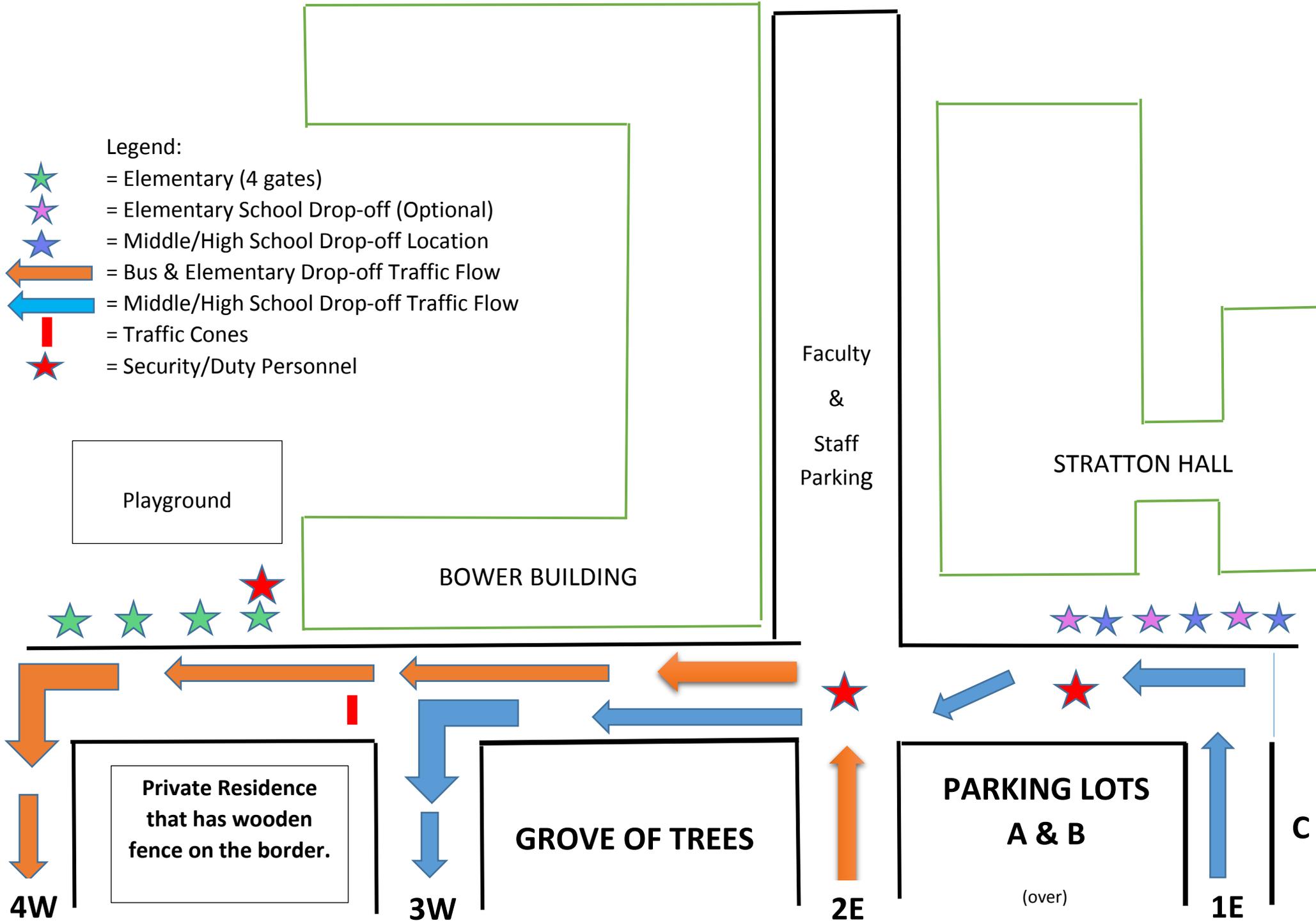


# CUMBERLAND CHRISTIAN SCHOOL MORNING DROP-OFF/PICK-UP PROCEDURES

## Legend:

-  = Elementary (4 gates)
-  = Elementary School Drop-off (Optional)
-  = Middle/High School Drop-off Location
-  = Bus & Elementary Drop-off Traffic Flow
-  = Middle/High School Drop-off Traffic Flow
-  = Traffic Cones
-  = Security/Duty Personnel



Playground

BOWER BUILDING

Faculty  
&  
Staff  
Parking

STRATTON HALL

Private Residence  
that has wooden  
fence on the border.

GROVE OF TREES

PARKING LOTS  
A & B

4W

3W

2E

1E

(over)

C

**Student Arrival-Dismissal - There are specific areas that students in cars and students in buses must use to unload in the morning and load in the afternoon. For the safety of our students, please note these items:**

**1. STUDENT ARRIVAL**

- a. **Bus Riders:** The bus will enter the school grounds through driveway **2E**. The middle/high school students will be dropped off at the east corner of Bower Building near the flag pole. The bus will then proceed to the west end of Bower Building and drop off the elementary students.
- b. **Car Riders:** Drivers dropping middle/high school students off must enter the parking lot in front of Stratton Hall through entrance **1E** (east end of the school property). Drivers just dropping elementary students off at the elementary drop off location (West end of Bower Building) should use entrance **2E**.
  - i. Student drivers park in the Stratton Hall parking lot **C** at the east end of the school property. When student drivers enter the school property, they immediately turn right into the student parking lot **C**. This is the required parking location any time they drive to school.
  - ii. Elementary parents who walk their child (ren) to Bower Building must enter parking lot entrance **1E**, park their cars in the Stratton Hall lot (**A or B**), and cross the driveway at one of the two designated crosswalks.
  - iii. When walking through the parking lot, parents/students should walk on the paths located on the edges of the parking lots and then cross only at the designated crosswalks.
  - iv. Parents with only middle/high school children will drop off their passengers at the curb in front of Stratton Hall and then proceed up the driveway to the exit (**3W**) located near the west end of Bower Building.
  - v. Parents will drop off their elementary passengers at one of the four gates located at the west end of the Bower Building and then proceed out the driveway to the exit (**4W**). Safety Patrol students will be standing at each gate.
  - vi. **All drivers unloading their passengers at one of the designated drop-off points should remain in their cars. Please DO NOT leave your vehicle and walk around to unload your passengers. Safety Patrol students will assist the children exiting the cars.**
  - vii. Parents who are only dropping off students at Stratton Hall should stay in the right lane (Blue Arrows) when entering the school grounds at entrance **1E** and proceed to the curb in front of Stratton Hall. After dropping off the student(s), proceed to the left lane in order to exit at **3W**.
  - viii. Parents who are only dropping off students at Bower Building should enter at **2E** (Orange Arrows). Proceed to the merge point and wait for the traffic control person in order to turn left and proceed to the drop off points; move to the right lane and proceed to the drop off zone at the west end of the Bower Building; then proceed to exit **4W**.

**2. STUDENT DISMISSAL**

- a. PK3-5<sup>th</sup> grade students will be dismissed from the door/lobby of the gymnasium.
- b. Parents of PK3-5<sup>th</sup> grade must park their vehicles in parking lot (**A or B**) and collect their child (ren) at the gymnasium door.
- c. Middle/High School students may be collected at the curb in front of Stratton Hall or may walk to a vehicle, remembering to use the appropriate crosswalk.
- d. Bus riders will depart from the west end of Bower Building.

**3. GENERAL INFORMATION**

- a. Please observe and follow all posted signs.
- b. Only change lanes when directed.
- c. Driveways 1E & 2E are one-way **ENTRANCES** on to the school property.
- d. Driveways 3W & 4W are one-way **EXITS** from the school property.
- e. Foot traffic will not be allowed in the Bower driveway during arrival and dismissal activities.
- f. Foot traffic must use the macadam path in front of Stratton Hall that leads up to the Bower parking lot located between Bower Building and Stratton Hall.

**Thank you for cooperating with these important safety procedures.**